

BY-LAWS
ARTICLE I
MEMBERSHIP AND DUES

A. There shall be the following classes of members.

1. Individual Members:

- a) Members who are interested in the object of and who pay individual dues annually to this Association.
- b) Fellows who are interested in the object of, who apply for and are elected to fellowship by the Governing Council of, and who pay fellowship dues annually to this Association.
- c) Student Members who matriculate full-time in health related fields of study and who annually pay dues to this Association. On the first dues renewal after his/her graduation, the student member will become a regular member or a Fellow and will be expected to pay dues accordingly.
- d) Retired Members are individual members or fellow members who have retired. They are to receive the same rights and privileges of individual members at a reduced membership rate.

2. Affiliate Members:

- a) State public health associations who request affiliation with and are approved by the Governing Council and pay dues annually to this Association.
- b) Individual members of state public health associations who are affiliate members of this Association.
- c) Affiliate members are entitled to all privileges of membership except those expressly reserved for individual members.

3. Contributing Members:

For profit corporations and partnerships interested in public health which pay dues annually to this Association.

4. Associate Members:

Public or non-profit corporations or partnerships interested in public health which pay dues annually to this Association.

B. Prerequisites of membership for all classes of members not otherwise specified shall be defined by the Governing Council at the time annual dues are set.

C. Dues shall be set by a majority vote of the Governing Council for all classes of membership.

D. The Association shall operate on a calendar year basis—January 1 through December 31. Annual dues for all classes of membership, except affiliate, are due and payable on the anniversary date of each member (one year from the date they join). Affiliate dues are due July 1.

ARTICLE II NOMINATIONS AND ELECTIONS

A. The Nominating Committee shall prepare a single slate of eligible nominees who have consented to serve if elected for President-Elect, First Vice-President, Secretary, Treasurer, and one Member-at-Large.

B. This slate shall be approved by the Governing Council at its midyear meeting and distributed to all qualified voting members through the Association newsletter at least sixty (60) days prior to the annual meeting.

C. Within 30 days the slate of officers, as approved by the Governing Council, should be emailed to all members. Additional candidate(s) for any elective position may be placed in nomination by a petition signed by five eligible members. Petitions must be received in the Executive Office within 30 days following emailing the approved slate of officers to the membership.

D. The election ballot shall be prepared by the Nominating Committee and mailed to all eligible members not less than 30 days prior to the annual meeting. A brief biographical sketch of each nominee may be included or may be published in the newsletter.

E. The Nominating Committee shall arrange for the tabulation of all votes with the approval of the President. The election results shall be reported at the annual business meeting.

F. Election of officers and others chosen by the membership shall be executed by mail and secret ballot. Election shall be by majority of votes cast for each office. Regarding offices; if a majority is not received, the two candidates receiving the highest number of votes shall be voted upon by written ballot at the annual meeting.

ARTICLE III COMMITTEES

A. Standing Committees

Standing Committees of this Association, except as otherwise provided for in the By-Laws, shall be established by the Governing Council. The Chairmen and members of the Standing Committees shall be appointed annually by the President, subject to approval of the Governing Council, except where otherwise specified.

1. Awards Committee:

Shall consist of four Past-Presidents and the Immediate Past President who shall serve as chairman. This committee shall be responsible for recruitment of nominees for the Association awards, reviewing nominees for eligibility, and selection of award recipients.

2. Constitution and By-Laws Committee:

Shall consist of five members, one of whom shall be an officer of this Association. This committee shall be responsible for reviewing suggestions for revisions and proposing amendments in keeping with the policies of the Association, and for keeping current the Procedures Manual of the Association.

3. Finance Committee:

Shall consist of the Treasurer, who shall serve as Chairman, the President, the Second Vice-President, and two appointed members. This committee shall be responsible for preparation of an annual budget for the Association and the financial accounting of the Association.

4. Membership and Eligibility Committee:

Shall consist of a Chairman appointed by the President. The Chairman shall appoint one member of the Association from each state represented in the Association's region. This committee shall be responsible for developing ways and means of recruiting members into the Association and preparing lists of those eligible for membership classes for Governing Council action.

5. Nominating Committee:

Shall consist of five members appointed by the Governing Council. This committee is responsible for preparing and presenting a slate of officers for the following year as dictated in the By-Laws.

6. Operations, Functions, and Objectives Committee:

Shall consist of not less than five members. The Chairman shall be the President-Elect. The President and Treasurer shall be ex-officio members.

This committee shall serve as an advisory committee to the Governing Council on all activities of the Association pertaining to operations, functions, and objectives.

7. Public Information (Relations) Committee:

Shall consist of one member from each affiliate state, one of whom shall be the Editor of the Association's newsletter. This committee shall be responsible for developing a program of public information for and about the Association and for publication of the newsletter.

8. Public Policy and Resolutions Committee:

Shall consist of a chairperson, appointed by the President, and the affiliate representative from each state. This committee shall be responsible for reviewing legislation relating to public health and reporting and recommending to the Governing Council official positions and actions which the Association should take regarding proposed legislation. It shall also be responsible for receiving and reviewing all Resolutions/position statements presented by members and committees, preparing resolutions/position statements and presenting and recommending to the Governing Council action to be taken.

9. Steering Committee for Annual Meeting

a) Shall consist of the President-Elect, First and Second Vice-Presidents. Their purpose is to work with the co-hosting state association in planning the annual meeting.

b) In years when annual conferences are to be co-hosted by other organizations, the Program and Local Arrangements Chairmen and Chairman of the Exhibits Committee may be members of the second organization - along with the Steering Committee.

10. Audit Committee:

The President shall appoint a chairman and two other members to serve. Their purpose is to conduct a financial audit of the records of the Southern Health Association.

B. Special Committees

The President may appoint ad hoc committees or task forces as deemed necessary with such functions as may be determined.

ARTICLE IV

FINANCES

All income to this Association shall be deposited to the account of this Association and shall be disbursed by the Treasurer in payment of account of the Association, subject to review and approval of the Governing Council.

The Treasurer shall report all receipts and disbursements to the Governing Council annually or as otherwise directed by the Governing Council.

All checks drawn by the Association shall be signed in the name of the Association and shall require the signature of any one of three persons authorized annually by the Governing Council.

ARTICLE V MEMBERSHIP IN OTHER HEALTH RELATED ORGANIZATIONS

Membership of this Association in other health related organizations must be approved by the Governing Council. The President may appoint members to serve as representatives of this Association to these health related organizations.

The Governing Council shall annually review its membership and representation in health-related organizations.

ARTICLE VI PROPERTY

The Executive Committee shall act as trustee for all property of the Association.

ARTICLE VII AMENDMENTS

These By-Laws may be amended by a majority vote of the eligible members of the Association voting thereon by ballot cast by mail or at any meeting. Changes proposed at the annual meeting shall not require advance notice prior to the voting of the members.

The By-Laws may further be amended by two-thirds vote of the Governing Council members voting at any regular meeting other than the annual meeting. However, amendments will only be effective after ratification by the majority of membership of the Association. Consent of the membership will be considered notification of amendments through the Association newsletter, or other means with an opportunity for the membership to respond. Non-response will be considered a vote for ratification.

Amendments shall become effective at the conclusion of the meeting in which they were adopted, upon tally of mail ballots, or upon ratification by majority of members.

